

**CALL TO ACTION 2002 CONFERENCE**  
**Caucus Application**

Call to Action (CTA) invites groups and individuals to hold caucuses as part of its conference each year. A caucus is the opportunity for a group of people to gather around a particular issue or agenda for an informal discussion and sharing of information. A brief introduction of the issue is appropriate at the beginning of the caucus. A caucus time should not be used to make a formal presentation, since people will attend expecting a participative process rather than a presentation.

Caucus applications submitted by September 15 will be listed in the program book. Applications submitted after that will not appear in the program book. Late applications will be assigned space where available.

Caucuses are generally scheduled during lunch break (12:00 noon - 1:00 pm) on Saturday. If you would prefer another time slot please indicate the day and time here: \_\_\_\_\_

**CTA does not provide materials, special setups or equipment for caucuses. If a specific setup is desired, please describe below. We may be able to match your need to a room that has been preset for a speaker. In all cases the Caucus Facilitator is asked to ensure that the room is left in the same condition it was in prior to the caucus.**

Special Requests:

\_\_\_\_\_

Caucus Title and Description:

\_\_\_\_\_

Caucus Sponsor (organization or individual): \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Email \_\_\_\_\_ Fax \_\_\_\_\_

Caucus Facilitator (Person who will present & conduct the caucus) \_\_\_\_\_

Your caucus room assignment will be sent to you 3 weeks prior to the conference. If that information should be sent to a different address than the one listed above, please note name, address and phone number here: \_\_\_\_\_

\_\_\_\_\_

**Return this application to Call to Action, Attn: Caucus Coordinator, 2135 W. Roscoe, Chicago, IL 60618 or fax the form to us at (773) 404-1610.**